

**SOUTH CAROLINA DEPARTMENT OF NATURAL RESOURCES
DEPARTMENT DIRECTIVE**

DIRECTIVE #: D301

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SUBJECT: Issuance of Law Enforcement
Commissions to Department
Personnel

Revised July 1, 2004

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DIRECTIVE

I. ISSUANCE OF COMMISSIONS

Commissions will be approved by the Director of the Department of Natural Resources for those Department personnel who meet the following criteria:

- A. Personnel of the Division of Law Enforcement employed as Enforcement Officers who have completed the training and requirements prescribed by the Department will automatically be issued commissions.
- B. All other Department personnel will be approved for commissions by the Director, only if:
 - 1. The issuance of the commission is deemed beneficial to the Department and the public, as prescribed and recommended in writing to the Directors Office by the employee's Deputy Director.
 - 2. The employee is investigated by the Division of Law Enforcement and is recommended in writing to the Executive Office by the Deputy Director of the Division of Law Enforcement. Such investigation will be conducive to evaluating whether or not the issuance of a Commission will be beneficial to the Department, the law enforcement program, and the welfare of the individual with the commission.
 - 3. The employee attends the required training program.
- C. Those personnel, except for Enforcement Officers in the Division of Law Enforcement, who have commissions prior to the establishment of this procedure

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will not have their commissions recommended for renewal by the Deputy Director unless:

1. The re-appointment of the commission is deemed beneficial to the Department and the public, as prescribed and recommended in writing to the Director by the employee's Deputy Director.
 2. The renewal of the commission is recommended in writing to the Director by the Deputy Director of the Division of Law Enforcement. Such evaluation will consider if the individual is actually serving in an area where the Department or the law enforcement program can be benefited or where the matter of personal safety is of consideration.
 3. The Director concurs with the renewal of the commission and approves the reappointment.
- D. In the event an employee is not recommended for the issuance or renewal of a commission by the Division of Law Enforcement, complete documentation on the reason (s) for denial must be provided to the Department Director by the Deputy Director of the Division of Law Enforcement and, at which point, the Director can, at his/her discretion, over-ride such denial and approve the employee as commissioned or have said commission renewed.

II. EXTENT OF APPLICABILITY

This procedure applies to full-time Department personnel and does not in any way effect Board members, Advisory Committee members, and non-paid officers; all of whom come under the sole and complete authority of the South Carolina Department of Natural Resources.